

# UNIVERSITY OF LOUISIANA AT LAFAYETTE

STEP Committee

Technology Fee Application

**ROTC Student Computer Lab**

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Title

**Mr. Brian L. Spears**

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Name of Submitter  
*(Faculty or Staff Only)*

**UL Lafayette Military Science  
Program (ROTC)**

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Organization

Title: ROTC Student Computer Lab Date: 09JAN2020  
Name (Contact Person): Mr. Brian Spears  
Address: 524 Brook Ave., Lafayette, LA 70504-3552  
Phone Number: 337-262-3365 Email: brian.spears1@louisiana.edu  
Department/College/Org: Military Science Program, College of Sciences

**ABSTRACT (250 words or less):**

Request purchase of four desktop computer/monitor systems and one networked printer/scanner for installation in the Military Science Building (ROTC Building, Brook Street Annex 2) for use by all Military Science Students and Cadets in order to access Army and other military websites. Many Army/military websites require special software to be installed for access, and our students/Cadets are required to access these websites in order to complete various educational and administrative requirements as part of the Military Science curriculum. The students/Cadets will also use the computer lab to develop and refine planning products that will aid their ability to conduct curriculum mandated training. Finally, the students/Cadets will use the computer/scanner equipment to more easily provide required paperwork to our military higher headquarters at the LSU Military Science Program. Once the computer equipment is procured, the Military Science Program Cadre/Faculty will coordinate with the University's IT department for proper installation onto the University's network, and installation of Army/military specific software at no additional cost to the University. The Cadre/Faculty will maintain the equipment and coordinate with the IT department as required for software updates and maintenance. We expect the lab equipment to last for 7-10 years, or for as long as current technology allows connectivity to the internet. Printer paper and toner cartridges will be funded thru the Military Science Program's supply budget allocated by the College of Sciences.

**Instruction Sheet:**

1. Complete the cover page.
2. Complete the abstract page.
3. Give a description of your proposal in 12 pt. font, single spaced, addressing the following points:
  - a. Purpose of grant and impact to student body as a whole
  - b. Projected lifetime of enhancement
  - c. Person(s) responsible for
    - i. Implementation
    - ii. Installation
    - iii. Maintenance
    - iv. Operation
    - v. Training (with qualifications)
  - d. The narrative of the proposal must include the purpose and justification for each of the items listed in the Budget Proposal.
4. Complete the Budget Proposal form.
5. Include any additional information relevant to your application.
6. Discuss all previous funded STEP projects (if any).

**ONE ELECTRONIC COPY (Microsoft Word or Adobe PDF) OF  
PROPOSAL SHOULD BE EMAILED TO  
[stepproposal@louisiana.edu](mailto:stepproposal@louisiana.edu)  
BY DEADLINE DATE.**

**For additional submission instructions and deadlines,  
please visit <http://cio.louisiana.edu/step-process>**

**NO HARD COPY SUBMISSIONS WILL BE  
ACCEPTED!**

## Budget Proposal

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1.     **Equipment**                    **\$ 5,709.00** (\$1,295.00ea x 4 Dell systems + \$529.00 for printer)

**4x Dell Optiplex 7000 Series with Monitor** (<https://helpdesk.louisiana.edu/pcdepot/store/desktops>)  
**1x Hewlett Packard LaserJet M281fdw Multi-Function Printer**  
(<https://helpdesk.louisiana.edu/standardprinter>)

2.     **Software**                    **\$0**

3.     **Supplies**                    **\$0**

4.     **Maintenance**               **\$0**

5.     **Personnel**                   **\$0**

6.     **Other**                       **\$0**

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**TOTAL:**                               **\$5,709.00**