

UNIVERSITY OF LOUISIANA AT LAFAYETTE

STEP Committee

Technology Fee Application

**Technology Upgrade for The Student Union
Meeting Rooms**

Title

Dawn Miller

Name of Submitter
(Faculty or Staff Only)

STEP

Organization

Title: Technology Upgrade for The Student Union Meeting Rooms Date: January 3, 2018
Name (Contact Person): Dawn Miller
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Department/College/Org: UL Lafayette Student Union

ABSTRACT (250 words or less):

This proposal is requesting funding for a complete technology upgrade in The UL Lafayette Student Union meeting rooms. This upgrade would include adding additional wireless options to all installed projectors, and upgrading the ballroom sound and adding wireless podiums. In addition, this grant will upgrade one meeting rooms to current technology in The UL Lafayette Student Union. This budget will allow for necessary equipment, wiring, infrastructure, instillation, and labor.

Description of Proposal

a. Purpose of grant and impact to student body as a whole

The purpose of this grant is to provide all students and clients with technologies that are easy to use and have little options for malfunction. Updating the current projectors in the meeting rooms to wireless projectors would help reduce troubleshooting issues with personal computer compatibility. There is currently no built in technology in the Louisiane Room and this grant would allow for an upgrade. Upgrading the current podiums in the Atchafalaya Ballroom to wireless will allow the podiums to be moved freely around the room. Students will gain benefits from all of these upgrades as they continue to book reservations. These upgrades will also greatly benefit any large events held in the building, such as New Student Orientation, Preview Day, and Career Services Job Fair.

b. Projected lifetime of enhancement

The funding will allow for a longer lifetime on all technology implemented and for preventative maintenance of equipment.

c. Person(s) responsible for

i. Implementation

The UL Lafayette Student Union Administration.

ii. Installation

Through UL Lafayette Facility Management and by Go Media LLC.

iii. Maintenance

The UL Lafayette Student Union Administration and Go Media LLC in conjunction with UL Lafayette Facility Management.

iv. Operation

This new equipment will be utilized by all student organizations, all university departments and non-university clients.

v. Training (with qualifications)

All student workers for The UL Lafayette Student Union will attend an annual training workshop and periodic updated policy and procedure training.

d. Detailed description of each budgeted category (in budget proposal)

- 1. Equipment** – Consists of the existing equipment and upgraded equipment
- 2. Software** – Consists of existing software and upgraded software
- 3. Supplies** – New equipment
- 4. Installation** – To be asserted by Go Media LLC
- 5. Maintenance** – UL Lafayette Student Union Staff and vendor
- 6. Personnel** – UL Lafayette Student Union Customer Service Agents
- 7. Renovations** – Not applicable
- 8. Upgrades** – Software upgrades and new equipment

Budget Proposal

1. **Equipment** **\$ 63,304.28**

One new projector, 16 wireless presentation gateways, one electric projection screen, one Apple iPad, one new presentation podium

2. **Software** **\$ 0.00**

Software required by equipment is included in the total above

3. **Supplies** **\$ 0.00**

All mounting brackets, wiring, amplifiers, and controllers included in total above

4. **Maintenance** **\$ 9,975.00**

Service contract for one year with option to renew annually. Price included in above quote.

5. **Personnel** **\$ 0.00**

No additional personnel required

6. **Other** **\$ 0.00**

Minor electrical and carpentry work

TOTAL: **\$ 63,304.28**