

UNIVERSITY OF LOUISIANA
AT LAFAYETTE

STEP Committee

Technology Fee Application

Security Cameras in Edith Garland Dupré Library
Title

Susan Richard and Blair Jones
Name of Submitter
(Faculty or Staff Only)

Edith Garland Dupré Library
Organization

Title: Security Cameras in Edith Garland Dupré Library Date: 07/13/2022

Name (Contact Person): Susan Richard

Address: 400 E. St. Mary Blvd., Lafayette, LA 70503

Phone Number: (337) 482-6396 Email: susan.richard@louisiana.edu

Department/College/Org: Edith Garland Dupré Library

Abstract

This request is to fund an additional security camera for the front entrance to Edith Garland Dupré Library for the safety of the students and library materials and a system for quick access. The new security camera will enhance the library's current monitoring system, which was purchased with a STEP grant in 2011. Security cameras placed around the library aid in keeping students safe while reading, researching, and browsing. The access system will allow library personnel and UL Lafayette security quick access to check on the library at any time should security concerns arise.

A. Purpose of the Grant and Impact to Student Body as a Whole

This request is to fund an additional security camera for the front entrance to Edith Garland Dupré Library and an access system for the safety of the students and library materials. The new security camera will enhance the library's current monitoring system, which was purchased with a STEP grant in 2011. Security cameras placed around the library can help keep students safe while reading, researching, and browsing.

Library personnel consulted with UL Lafayette's Senior Physical Security Specialist in the IT Security Office to determine an ideal placement for the additional camera and access system in Dupré Library. The additional camera will provide continuous 24/7 coverage for the library, maintaining a record for the camera location. In addition, to enhancing library security, the camera will also be used to identify the theft of library materials and assist in the prosecution of those stealing public property. The new security camera will be strategically installed in a high traffic entrance area in the library. The addition of this camera, along with the others in place, will help the library personnel monitor many different parts of the library at once.

Security cameras are used where needed to discourage violations of the library's code of conduct, to assist the library staff in preventing the recurrence of any violations and, when necessary, to provide law enforcement assistance in prosecuting criminal activity. Only authorized library and UL Lafayette safety personnel are able to view the real-time monitors and access security recordings. The camera will be used near the front high traffic area for faster incident review and resolution and is intended to provide a visible deterrent to crime. Theft of students' property would be thwarted by having the entrance security camera in place.

The access system is a key feature of the security system for Dupré Library. This allows library personnel and UL Lafayette security quick access to check on the library at any time should security concerns arise.

The total requested budget for the camera and access system is \$7,967.00.

Please note, if the requested total amount exceeds the funds available, the library would like for the STEP Committee to consider funding the one security camera without the accompanying access system. The security camera alone totals \$3,483.00.

B. Projected Lifetime of Enhancement

10 years.

C. Person(s) Responsible

I. Implementation:

UL Lafayette IT Security

II. Installation

UL Lafayette IT Security

III. Maintenance

UL Lafayette IT Security

IV. Operation

UL Lafayette IT Security

V. Training (with qualifications):

UL Lafayette IT Security

D. Budget Items

The budgeted items include camera and installation and access system reader and installation. Student safety is a priority, and the funds will be used to make the library a safer environment in general. Please see the attached vendor quotes.

QTY	Part Number	Description	Unit Price	Ext. Price
1	C-ACC6-EN	ACC 6 Enterprise License for up to 1 camera channels	\$321.24	\$321.24
1	6.0C-H5DH-D01-IR	2X 3MP H5A Dual Head Camera. Outdoor camera with built-in IR	\$1,336.80	\$1,336.80
1	H5M-MT-DCIL1	In-ceiling mount adapter for H5M dome cameras	\$32.13	\$32.13
0.5	5566030	23-4P UNS SOL CMP C6 Ylw Jkt	\$438.57	\$219.29
1	CMK50	CORDMATEII CABLE MANAGEMENT KIT	\$44.91	\$44.91
1	LNL-1320-S3	Dual Reader Interface Module (Series 3 – Supports OSDP Readers) – 12/24 VDC, 2 Reader interface, W/M, 8 inputs, 6 (5A) form C relays, RoHS, CE, C-Tick and UL294 certified	\$587.57	\$587.57
1	LNL-SUR	HID/Lenel 1320 Surcharge	\$225.00	\$225.00
1	920PTNNEK00000	MultiCLASS SE RP40 reader	\$250.16	\$250.16

1	ELR	Electric Lock Retraction KIT X EXTERNAL MODULE	\$607.14	\$607.14
1		MCKINNEY HINGE 5 KNUCKLE BEARING 4 WIRES	\$245.00	\$245.00
1	DS150I	REQUEST TO EXIT PIR - GREY	\$78.57	\$78.57
2	AMS-24A-G	3/4' Prs Stl Dr 3/4' Gap Gy	\$10.92	\$21.84
0.5	4461030-500	4 Elem Comp Cable CMP Ylw Jkt (price per 500ft) Plenum	\$478.57	\$239.29
1	Consumables	Bell Hanger bit, hole saw, step down bit.	\$178.84	\$178.84
Equipment				\$4,387.78
Labor/Personnel				\$3,120.00
Project Management, Travel, Per Diem				\$339.75
Supplies				\$87.76
Shipping				\$31.71
Tax				0.00
TOTAL				\$7,967.00

Budget Proposal

1. Equipment: \$4,387.78
2. Software: N/A
3. Supplies: \$87.76
4. Maintenance: N/A
5. Personnel: \$3,120.00
6. Other: Project Management: \$339.75
Shipping \$31.71

Total: \$7,967.00

Previously Funded STEP Projects

Edith Garland Dupré Library: Knowledge Imaging Centers for Digital Scanning. Summer 2020

\$35,653.97

Blair Stapleton, Arthur Almazan, and Heather Plaisance

Purchased four replacement knowledge imaging center digital scanners to improve student access to library materials.

Edith Garland Dupré Library: Collaboration Stations. Fall 2016

\$5,630.00

Heather Plaisance and Susan Richard

Purchased 2 Table-mounted outlets, 8 task chairs, 2 large screen monitors, and 5 mobile whiteboards.

Edith Garland Dupré Library: Charging Stations for Laptops and Mobile Devices. Spring 2013

\$11,075.00

Susan Richard, Betsy Miguez

Purchased 4 charging stations for mobile devices and 30 lockers for charging laptops.

Security Cameras in Dupré Library. Spring 2011.

\$66,858.00

Susan Richard, Betsy Miguez, et. al.

Purchased security cameras throughout Edith Garland Dupré Library

Upgrades for the Reference Online Center. January 2010.

\$35,531.08

Susan Richard

Purchased workstations for the Reference Online Center in Edith Garland Dupré Library.

Lending Laptop Service at Edith Garland Dupré Library. July 2009.

\$32,747.00

Susan Richard, Duane Huval, et. al.

Purchased 25 netbooks, storage cart, and wireless upgrade in Edith Garland Dupré Library.



13405 Seymour Meyers, Suite 6, Covington,
 LA 70433
 t. 504-231-0353 f. 713-686-7276
 TX Lic# B19474 LA Lic # F1940 OK Lic # AC242177

QUOTE

Number dmcQ1947-0

Date Jun 28, 2022

Sold To

University of Louisiana Lafayette
 Justin Mire
 ULL - Stephens Hall
 201 E. St Mary Blvd
 Room 110 Help Desk - Justin Mire
 Lafayette, LA 70503-2035
 United States of America

Phone (337) 482-1318
Fax

Ship To

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 Justin Mire
 ULL - Stephens Hall
 201 E. St Mary Blvd
 Room 110 Help Desk - Justin Mire
 Lafayette, LA 70503-2035
 United States of America

Phone (337) 482-1318
Fax

Here is the quote you requested to add a camera near the new access door in the Dupre Library.

Terms

Progress billing

P.O. Number

Sales Rep

Donald McLaren

Line	Qty	Part Number	Description	Unit Price	Ext. Price
1	1	C-ACC6-EN	ACC 6 Enterprise License for up to 1 camera channels	\$321.24	\$321.24
2	1	6.0C-H5DH-DO1-IR	2x 3MP H5A Dual Head Camera. Outdoor camera with built-in IR	\$1,336.80	\$1,336.80
3	1	H5M-MT-DCIL1	In-ceiling mount adapter for H5M dome cameras	\$32.13	\$32.13
4	0.5	5566030	23-4P UNS SOL CMP C6 Ylw Jkt	\$438.57	\$219.29
5	1	CMK50	CORDMATEII CABLE MANAGEMENT KIT	\$44.91	\$44.91

SubTotal	\$1,954.37
Labor	\$1,225.00
Project Management	\$245.00
Misc Material	\$39.09
Shipping	\$19.54
Tax	\$0.00
Total	\$3,483.00

Terms & Conditions

1. These terms and conditions shall apply to the purchase order provided by Customer, which together form the agreement between the parties.
2. Acceptance. This Agreement shall be considered complete and binding upon RAE Security ("when the purchase order is executed by RAE Security") upon which time RAE Security, and Customer accept the terms in full. The provisions of this Agreement will govern the purchase of any and all additional Equipment and Services provided under this contract.
3. Taxes and Fees. Customer will pay when due or reimburse RAE Security for all taxes and all other governmental charges assessments, fees and any related interest or penalties imposed with respect to the providing of equipment or services contemplated by this Agreement with the exception of federal, of state income or franchise taxes imposed on RAE Security.
4. Invoicing. RAE Security shall invoice Customer for all equipment upon receipt of Purchase Order. Installation and other charges will be invoiced upon completion (progress billing). Payment shall be due upon receipt of invoice.
5. Transportation; Risk of Loss; Insurance. All orders will be shipped F.O.B. to RAE Security designated shipping point. Unless otherwise instructed, all orders will be shipped directly to Customer or to a staging area designated by RAE Security. Customer will pay all expenses, including insurance, for handling and transporting the Equipment from and to the designated shipping point and/or the designated shipping area for any reason. Customer will bear all risk of loss or damage to, or theft of, the Equipment once it has left the designated shipping point. Until RAE Security is paid in full, Customer will, at its expense, keep the Equipment insured under policies issued by reputable insurance companies for all risk commercial property coverage based on full insurable value. Customer will provide evidence of such insurance to RAE Security or any Assignee, on request. If the Equipment suffers a casualty covered by insurance. Customer will apply all insurance proceeds to pay the Obligations, but will remain liable for any Obligations remaining unpaid, including any deductibles due under said policies of insurance.
6. Warranties; Limitation of Liability. Except as set forth herein, RAE Security disclaims any warranty, express or implied, with respect to the equipment or its operation, including without limitation, any implied warranty of merchantability or of fitness for a particular purpose use. If RAE Security or its employees or agents fail for any reason to provide maintenance service or make faulty repairs or adjustments or damage any Equipment, whether or not caused by negligence, RAE Security's sole liability to customer will be to make any repair, adjustment or replacement necessary to return such equipment to normal operating order. In no event will RAE Security or its employees or agents be responsible for failure to provide service due to causes beyond their control. No failure to provide maintenance service will release Customer from any obligations hereunder RAE Security and its employees and agents will under no event be liable for any incidental consequential or other direct or indirect damages suffered by Customer, any of its employees, agents or any other persons arising out of such damages. RAE Security neither assumes nor authorizes any employee or agent to assume for RAE Security any liability, except those specifically set forth herein, in connection with the sale or use of the equipment.
7. Indemnity. To the full extent permitted by law, Customer agrees to save, indemnify and keep harmless RAE Security, its agents, officers, directors and employees against any and all liability claims, judgments, losses or demands for damages to persons or property arising out of, resulting from, or otherwise arising out of the providing of equipment or performance of the work described in this agreement, unless such claims or suits which may be brought and/or threatened against the Customer in connection therewith and will pay on behalf of the Customer any expenses which the Customer incurs by reason of such claims, (including but not limited to, court costs and reasonable attorney's fees incurred in defending such claims or actions). The Customer expressly acknowledges that understands that it must fully indemnify RAE Security, regardless of whether it contributed to such liability whether by its own negligence or otherwise. The Customer further expressly acknowledges that, unless RAE Security is solely responsible for such losses or damages it hereby waives any and all rights it has or may have, to the fullest extent permitted by law, to maintain that it is excused, in any fashion whatsoever, from its obligation to fully indemnify, hold harmless and defend RAE Security pursuant to this paragraph in the event it determined that RAE Security is actively negligent and/or RAE Security conduct contributed to circumstances giving rise to such losses or damages. Customer agrees to obtain and maintain liability insurance from financially sound and reputable insurance companies against liabilities and risks arising out of this Agreement and otherwise of a character usually insured against by Customer in such amounts as RAE Security may, in its sole and complete discretion, deems appropriate.

Please contact me if I can be of further assistance.



QUOTE

13405 Seymour Meyers, Suite 6, Covington,
 LA 70433
 t. 504-231-0353 f. 713-686-7276
 TX Lic# B19474 LA Lic # F1940 OK Lic # AC242177

Number dmcQ1941-01

Date Jul 13, 2022

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 United States of America

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 United States of America

Phone (337) 482-1318
Fax

Here is the quote you requested to add acces control to the Dupre Library entrance 121.

Terms

Progress billing

P.O. Number

Sales Rep

Donald McLaren

Line	Qty	Part Number	Description	Unit Price	Ext. Price
1	1	LNL-1320-S3	Dual Reader Interface Module (Series 3 –Supports OSDP Readers) – 12/24 VDC, 2 Reader interface, W/M, 8 inputs, 6 (5A) form C relays , RoHS, CE, C-Tick and UL294 certified	\$587.57	\$587.57
2	1	LNL-SUR	HID/Lenel 1320 Surcharge	\$225.00	\$225.00
3	1	920PTNNEK00000	MultiCLASS SE RP40 reader	\$250.16	\$250.16
4	1	ELR	Electric Lock Retraction KIT X EXTERNAL MODULE	\$607.14	\$607.14
5	1		MCKINNEY HINGE 5 KNUCKLE BEARING 4 WIRES	\$245.00	\$245.00
6	1	DS150I	REQUEST TO EXIT PIR - GREY	\$78.57	\$78.57
7	2	AMS-24A-G	3/4' Prs Stl Dr 3/4' Gap Gy	\$10.92	\$21.84
8	0.5	4461030-500	4 Elem Comp Cable CMP Ylw Jkt (price per 500ft) Plenum	\$478.57	\$239.29
9	1	Consumables	Bell Hanger bit, hole saw, step down bit.	\$178.84	\$178.84

SubTotal	\$2,433.41
Labor	\$1,895.00
PM, Travel & Per Diem	\$94.75
Misc Material	\$48.67
Shipping	\$12.17
Tax	\$0.00
Total	\$4,484.00

Terms & Conditions

1. These terms and conditions shall apply to the purchase order provided by Customer, which together form the agreement between the parties.

2. Acceptance. This Agreement shall be considered complete and binding upon RAE Security ("when the purchase order is executed by RAE Security") upon which time RAE Security, and Customer accept the terms in full. The provisions of this Agreement will govern the purchase of any and all additional Equipment and Services provided under this contract.

3. Taxes and Fees. Customer will pay when due or reimburse RAE Security for all taxes and all other governmental charges assessments, fees and any related interest or penalties imposed with respect to the providing of equipment or services contemplated by this Agreement with the exception of federal, of state income or franchise taxes imposed on RAE Security.

4. Invoicing. RAE Security shall invoice Customer for all equipment upon receipt of Purchase Order. Installation and other charges will be invoiced upon completion (progress billing). Payment shall be due upon receipt of invoice.

5. Transportation; Risk of Loss; Insurance. All orders will be shipped F.O.B. to RAE Security designated shipping point. Unless otherwise instructed, all orders will be shipped directly to Customer or to a staging area designated by RAE Security. Customer will pay all expenses, including insurance, for handling and transporting the Equipment from and to the designated shipping point and/or the designated shipping area for any reason. Customer will bear all risk of loss or damage to, or theft of, the Equipment once it has left the designated shipping point. Until RAE Security is paid in full, Customer will, at its expense, keep the Equipment insured under policies issued by reputable insurance companies for all risk commercial property coverage based on full insurable value. Customer will provide evidence of such insurance to RAE Security or any Assignee, on request. If the Equipment suffers a casualty covered by insurance. Customer will apply all insurance proceeds to pay the Obligations, but will remain liable for any Obligations remaining unpaid, including any deductibles due under said policies of insurance.

6. Restocking Fees; Returns are subject to restocking fees of 15% - 30% of the purchase price and return shipping fees. RAE Security may assess the restocking fees and return shipping fees against the customer's account or deduct the fees from the refund amount on all returns, subject to the Return Policy and any product-specific policy. RAE Security reserves the right to adjust the value of any item returned for refund to reflect its current market price, in which case the restocking fee will be applied after this adjustment. RAE Security reserves the right to refuse a return if the original vendor will not accept product returns.

7. Warranties; Limitation of Liability. Except as set forth herein, RAE Security disclaims any warranty, express or implied, with respect to the equipment or its operation, including without limitation, any implied warranty of merchantability or of fitness for a particular purpose use. If RAE Security or its employees or agents fail for any reason to provide maintenance service or make faulty repairs or adjustments or damage any Equipment, whether or not caused by negligence, RAE Security's sole liability to customer will be to make any repair, adjustment or replacement necessary to return such equipment to normal operating order. In no event will RAE Security or its employees or agents be responsible for failure to provide service due to causes beyond their control. No failure to provide maintenance service will release Customer from any obligations hereunder RAE Security and its employees and agents will under no event be liable for any incidental consequential or other direct or indirect damages suffered by Customer, any of its employees, agents or any other persons arising out of such damages. RAE Security neither assumes nor authorizes any employee or agent to assume for RAE Security any liability, except those specifically set forth herein, in connection with the sale or use of the equipment.

8. Indemnity. To the full extent permitted by law, Customer agrees to save, indemnify and keep harmless RAE Security, its agents, officers, directors and employees against any and all liability claims, judgments, losses or demands for damages to persons or property arising out of, resulting from, or otherwise arising out of the providing of equipment or performance of the work described in this agreement, unless such claims or suits which may be brought and/or threatened against the Customer in connection therewith and will pay on behalf of the Customer any expenses which the Customer incurs by reason of such claims, (including but not limited to, court costs and reasonable attorney's fees incurred in defending such claims or actions). The Customer expressly acknowledges that understands that it must fully indemnify RAE Security, regardless of whether it contributed to such liability whether by its own negligence or otherwise. The Customer further expressly acknowledges that, unless RAE Security is solely responsible for such losses or damages it hereby waives any and all rights it has or may have, to the fullest extent permitted by law, to maintain that it is excused, in any event. Please contact me if I can be of further assistance.