

Title: Standardization of ODS Computer Lab

Date: June 19, 2017

Name (Contact Person): Dr. Carol Landry

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ODS 126 Conference Center

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Department/College/Org: Office of Disability Services

2. Abstract (250 words or less)

Presently, there are approximately 920 students registered with the Office of Disability Services as of May 2017. Funding of this STEP Proposal will assure that the UL Lafayette Adaptive Computer Lab, located in 126L Conference Center, is updated and has the necessary software and supplies to remain in compliance with the law. Our present computer lab was last updated in December 2009 from funds derived from a STEP grant in July 2009. This proposal meets requirements of both access and support initiatives.

STEP PROPOSAL

3. Description

A. Purpose of grant and impact to the student body as a whole

The Americans with Disabilities Act (ADA) of 1990 mandated that all university courses, lab, activities, buildings, etc. be accessible to students with disabilities. Students with disabilities comprise approximately 4% of the total number of students in the university. In order to impact the student body as a whole, students with disabilities must have adaptive equipment to assist in testing situations and academic needs.

The University of Louisiana at Lafayette is concerned with the retention of students. Retention is a more pronounced problem for students with disabilities due to additional stressors such as medication, complications, the possibility of more frequent absences and/or hospitalizations, and the need to apply adaptive strategies to overcome learning differences. Therefore, ODS must address these problems with support services, including specialized equipment.

There are presently 10 adaptive computers located in the ODS office (which includes the lab and private testing rooms). It was recommended by university employees from computing services to replace our existing computers due to age and their decreased ability to run the necessary software for our students.

The following chart lists the equipment needed. Please note information on computers was obtained through the purchasing office link on the UL website, however, the most up to date version is requested.

Computer Lab	Supplies/Equipment Needed
ODS Computer Lab/Testing Rooms Conference Center 126L/126	10 Dell Optiplex 3040 Mini Tower with Monitor standard desktop computers Dell Computers \$940.00
Total	\$9,400.00

B. Projected Lifetime of the Enhancement

Replacement of the 10 computers in the ODS STEP lab will allow the adaptive computer lab to run effectively for an additional 5 years or so.

C. Person(s) Responsible for:

- i. Implementation: Dr. Carol Landry
- ii. Installation: I.T. Tech Support Supervisor, Computing Support Services
- iii. Maintenance: The ODS adaptive computer lab will be maintained primarily by the ODS Adaptive Technology Coordinator with support from Computing Support Services staff.
- iv: Operation: The ODS Adaptive Technology Coordinator will supervise the operation of equipment and software in the ODS lab.
- v. Training: The ODS Adaptive Technology Coordinator will provide training to students in need of operating equipment.

D. Description of each budgeted category in budget proposal

Below is a list and description of the equipment/supplies needed for the Office of Disability Services Adaptive Computer labs.

Update of the ODS Adaptive Computer Lab-Room 126L Conference Center:

10 Optiplex 3040 Mini Tower with Monitor.

4. Budget Proposal

Length of Implementation 1 (one) year 2017-2018

1. Equipment:

10 Dell Computers Optiplex 3040 Minitower: \$9,400.00

Total \$9,400.00

5. Timeline for project implementation schedule

The timeline for this STEP grants will begin on the date funds are awarded.

Within one month of award:

 Prepare equipment specifications and purchase requisitions

 Submission of purchase requisitions

Within 2 months of award

 Equipment and supplies will be delivered

 Equipment installation on appropriate computers

6. Relevant Information

About the Submitter:

Dr. Carol Landry has been employed with the University of Louisiana at Lafayette for twenty-one years. The past 11 years have been as the Director of Office of Disability Services (formerly Services for Students with Disabilities). Her responsibilities include providing accommodations and services to students and faculty with disabilities. Dr.

Landry has a Masters degree in Counseling and is a Licensed Professional Counselor. She also has a Doctorate in Higher Education Administration.

7. Previously Funded STEP Proposal

The last STEP grant requested and approved by Dr. Carol Landry occurred in 2015 and was entitled Upgrade of Software for Visually Impaired which included software such as ZoomText and Jaws.